



**Job Title:**

Environmental Scientist I – Tampa, FL

**Company Name:**

A-C-T Environmental & Infrastructure

**Employment Status:**

Full-time

**Employer Contact:**

Nicole Sweat, Human Resources

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**ENVIRONMENTAL SCIENTIST I – Central Florida**

A-C-T has an immediate opening for an *Environmental Scientist I* in our corporate office located in **Tampa, Florida**.

**A-C-T Environmental & Infrastructure, Inc.** is a 30-year-old full-service environmental sciences and infrastructure services provider. A-C-T has a multi-disciplined staff with proficiencies in engineering, environmental & earth sciences, construction, emergency response, health & safety, and waste disposal. We offer full benefits including health, dental, vision, disability, life insurance, education assistance and matching 401k.

***Voted Nation's Top Mid-Sized Environmental Firm to Work for by CE News***

***Voted Florida's Top 100 Companies to Work for 2010 – 2012 by Florida Trend***

***Voted 2008 – 2017 Best Places to Work by CareerSource Polk***

This position is responsible for, but not limited to:

The Environmental Scientist I is an entry level professional who assists in conducting field work, data reduction and reporting assignments typically as a team member reporting to a designated supervisor or project scientist.

**Key Responsibilities / Essential Functions**

- Assists other environmental scientists, project scientists and managers as a project team member in the collection of environmental samples and other data.

- Maintains test equipment and work area in clean working order and documents routine and non-routine preventive maintenance.
- Proficient in the use of a computer to access, input, and review test data in spreadsheet, tables, graphs, and various software programs.
- Ability to use computer to access, input, and review test data in spreadsheet, tables, graphs and various software programs.
- Ability to understand standard operating procedures and notifies team leaders and project managers when corrective actions are required.
- Ability to work with drilling and other types of subcontractors.
- Documents field activities in field notebooks and field graphics.
- Prepares groundwater sampling logs, well completion logs and soils logs following standard procedures.
- Ability to work effectively with project team members, clients and the general public.
- Ability to communicate effectively, both orally and in writing.
- Assisting other departments with environmental or other issues.
- Assist in training and overseeing work of division personnel engaged in environmental programs and related work.
- Upholds the ethics and values of the company.
- Complete other job duties as necessary.

### **Education and/or Experience**

Bachelor's degree (B.A.) from four-year college or university in an engineering or sciences field; or One (1) year related experience or an equivalent combination of training and experience (Associates Degree and two years of experience) or equivalent combination of education and experience.

### **Additional Qualifications**

- Knowledge of principles and practices of administration and supervision and applicable laws, codes, regulations, policies, and procedures.
- OSHA 40-hr HAZWOPER training preferred.
- Experience in serving public and private sector clients including: development of technical approach, budget and schedule, monitoring project performance, client and regulatory interface and delivery of technically superior work products.
- Ability to travel, including some overnight.
- Pre-employment drug screen according to A•C•T's Drug Free Workplace policy.
- Acceptable driving record in accordance with A•C•T's Insurance & Driving policy.
- Satisfactory background check.

### **Computer Skills**

To perform this job successfully, an individual should have knowledge of Project Management Software; Microsoft Office Suite and Proprietary Software.

### **Other Skills and Abilities**

- Must have strong interpersonal skills to support leadership, management, negotiation and problem-solving functions of this role.
- Excellent judgment and discretion; ability to handle multiple priorities simultaneously, meet deadlines, and handle work-related stress is required.
- Friendly, courteous, service-oriented, professional, outgoing, and customer service oriented.
- Remain calm and professional in stressful situations.
- Detail oriented while maintaining an extremely positive attitude.
- Must be able to work independently and productively with minimum supervision.
- Recognize problems, identify possible causes and resolve routine problems.
- Team player with a "can do" attitude that can work in a fast-paced environment.
- Ability to establish and maintain professional atmosphere for employees, clients and customers.
- Ability to expertly and aggressively market and sell company's brand and products.

### **Our Team Members enjoy:**

- Competitive Salary
- Training
- Medical, Dental & Vision Insurance
- Life Insurance
- Short-Term Disability Insurance
- Supplemental insurance options including Long-Term Disability
- 401K Matching Plan
- Tuition Reimbursement
- Employee Assistance Program
- Vacation and Personal Days

A-C-T is an equal opportunity employer and a drug free workplace.

Email your resume complete with a cover letter to: **careers@A-C-T.com**.